



Join-Share 中盈盛达

共创 共享 共成长

Guangdong Join-Share Financing Guarantee Investment Co., Ltd.*

廣東中盈盛達融資擔保投資股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 1543)

**TERMS OF REFERENCE OF THE NOMINATION COMMITTEE
UNDER THE BOARD OF DIRECTORS**

(as adopted by the board of directors on 28 December 2018)

Chapter 1 Members

- Article 1 The nomination committee (the “**Nomination Committee**”) of Guangdong Join-Share Financing Guarantee Investment Co., Ltd. (the “**Company**”) should be established by the board of directors of the Company (the “**Board**”). It should comprise a majority of independent non-executive directors.
- Article 2 The Nomination Committee must be chaired by the chairman or chairlady of the Board or an independent non-executive director within the Nomination Committee and appointed by the Board.
- Article 3 The term of office of the members of the Nomination Committee shall be the same as that of the directors of the Company. A member of the Nomination Committee may serve consecutive terms if re-elected upon the expiry of his/her term of office. If any member ceases to be a director of the Company during his/her term of office, he/she shall ipso facto cease to be a member of the Nomination Committee.

A member of the Nomination Committee may resign before the expiry of his/her term of office. The written resignation report shall include a statement of the reasons for such resignation and if necessary, the matters that shall be brought to the attention of the Board. In the event that the number of members of the Nomination Committee falls below the quorum provided in this terms of reference, the member who tendered the resignation shall continue to perform the related duties before a newly elected member of the Board takes office.

Chapter 2 Secretary of Nomination Committee

- Article 4 The company secretary or any joint company secretary of the Company or his/her delegate shall act as the secretary of the Nomination Committee.
- Article 5 The Nomination Committee may from time to time appoint any other person with appropriate qualification and experience to act as the secretary of the Nomination Committee.

Chapter 3 Meeting

- Article 6 Any member of the Nomination Committee can call for a meeting anytime when it is necessary.
- Article 7 Notice of at least 14 days should be given for any meeting, unless such notification is waived by all members of the Nomination Committee. Notwithstanding the notification period, the attendance of the member of the Nomination Committee at the meeting would be deemed to be treated as the waiver of the required notification requirement. If a follow-up meeting takes place within 14 days after the meeting, then no notification is required for such follow-up meeting.
- Article 8 The quorum necessary for the transaction of business of the Nomination Committee shall be two members of the Nomination Committee, one of whom must be an independent non-executive director.
- Article 9 Meeting can be attended in person or via electronic means including telephone or videoconferencing. The members of the Nomination Committee can attend the meeting via telephone or any similar communication device (all persons attending such meeting should be able to hear from such member via such communication device).
- Article 10 Resolutions of the Nomination Committee shall be passed by more than half of the committee members.
- Article 11 The resolution passed and signed by all members of Nomination Committee is valid, and the validity is same as any resolution passed in the meeting held.
- Article 12 Full minutes of Nomination Committee meeting should be kept by a duly appointed secretary of the Nomination Committee and be available for review by the directors. Draft and final versions of minutes of the meeting should be sent to all committee members for their comment and records within a reasonable time after the meeting.

Chapter 4 Meeting attendance

- Article 13 Upon the invitation from the Nomination Committee, the chairman or chairlady of the Board (if he/she is not a committee member) and/or the general manager or chief executive officer, external advisor and the other persons can be invited to attend all or part of any meeting.
- Article 14 Only the members of the Nomination Committee can vote in the meeting.

Chapter 5 Annual General Meeting

- Article 15 The chairman or chairlady of Nomination Committee or (if absent) the other member of the Nomination Committee (who must be an independent non-executive director) should attend the annual general meeting of the Company and handle the shareholders' enquiry on the activities and responsibilities related to the Nomination Committee.

Chapter 6 Duties and Powers

- Article 16 The Nomination Committee shall have the following duties and powers:
- (1) review the structure, size and composition (including the age, gender, race, language, cultural background, educational background, skills, knowledge, industry experience, professional experience, length of service and diversity of perspectives) of the Board at least annually and make recommendations on any proposed changes to the Board to complement the Company's corporate strategy;
 - (2) identify individuals suitably qualified to become Board members and select or make recommendations to the Board on the selection of individuals nominated for directorships after consideration of the Company's Board diversity policy (the "**Board Diversity Policy**") and nomination policy;
 - (3) assess the independence of independent non-executive directors based on Rule 3.13 and Appendix 14 of the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited (the "**Listing Rules**") as amended from time to time;
 - (4) make recommendations to the Board on the appointment or re-appointment of directors and succession planning for directors in particular the chairman or chairlady of the Board and the chief executive after taking into account the Company's corporate strategy and the mix of skills, knowledge, experience and diversity needed, together with the Board, as appropriate;

- (5) determine and review, from time to time, the nomination policy, procedures and criteria for the nomination of directors;
- (6) review the Board Diversity Policy and any measurable objectives for implementing such Board Diversity Policy as may be adopted by the Board from time to time and to review the progress on achieving the objectives; and to make disclosure of its progress and its review results in the annual report of the Company annually; and
- (7) where the Board proposes a resolution to elect an individual as an independent non-executive director at the general meeting, it should set out in the circular to shareholders and/or explanatory statement accompanying the notice of the relevant general meeting:
 - (a) the process used for identifying the individual and why the Board believes, the individual should be elected and the reasons why it considers the individual to be independent;
 - (b) if the proposed independent non-executive director will be holding their seventh (or more) directorship in listed company, why the Board believes the individual would still be able to devote sufficient time to the Board;
 - (c) the perspectives, skills and experience that the individual can bring to the Board; and
 - (d) how the individual contributes to diversity of the Board.

Chapter 7 Reporting

Article 17 The Nomination Committee shall report to the Board after each of its meetings.

Chapter 8 Authorisation

Article 18 The Nomination Committee is authorised by the Board to request from employees of the Company to provide any information within the scope of its duties.

Article 19 The Nomination Committee should have access to independent professional advice at the Company's expense, and to secure the independent party possessing the relevant experience, profession and knowledge to attend the meeting if necessary, to perform its responsibilities as a member of the Nomination Committee.

Remark: The independent professional advice can be sought via the chief financial officer or the company secretary or a joint company secretary.

Article 20 The Nomination Committee should be provided with sufficient resources to perform its duties.

Chapter 9 Powers of the Board

Article 21 The Board may, subject to the compliance with the articles of association of the Company and the Listing Rules, amend, supplement and revoke these terms of reference and any resolution passed by the Nomination Committee provided that no amendments to and revocation of these terms of reference and the resolutions passed by the Nomination Committee shall invalidate any prior act and resolution of the Nomination Committee which would have been valid if such terms of reference or resolution had not been amended or revoked.

Chapter 10 Publication

Article 22 This terms of reference will be published by the Nomination Committee on the websites of the Stock Exchange of Hong Kong Limited and the Company.

(If there is any inconsistency between the English and Chinese version of this terms of reference, the English version shall prevail.)

* *For identification purposes only*