



中國建築興業集團有限公司

CHINA STATE CONSTRUCTION DEVELOPMENT HOLDINGS LIMITED

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock Code: 830)

(股份代號：830)

20 November 2020

Dear Non-registered Shareholder⁽¹⁾,

Notification of publication of the Circular together with the Notice of Extraordinary General Meeting of China State Construction Development Holdings Limited (the “Company”)

We hereby notify you that the circular in relation to (I) renewal of continuing connected transactions with 中國建築股份有限公司 (China State Construction Engineering Corporation Limited) and (II) renewal of continuing connected transactions with China State Construction International Holdings Limited and the notice of extraordinary general meeting of the Company (the “Current Corporate Communication”), in both English and Chinese, are now available on the website of the Company at www.cscd.com.hk (under the “Investor Relations” section) and the website of Hong Kong Exchanges and Clearing Limited (“HKEx”) at www.hkexnews.hk. You may access the Current Corporate Communication through the website of the Company and that of HKEx.

If you wish to receive a printed copy of the Current Corporate Communication, you can complete the Request Form on the reverse side and return it to the Company’s Hong Kong branch share registrar, Tricor Investor Services Limited, by post using the mailing label provided. The printed copy of the Current Corporate Communication will be sent to you free of charge upon receipt of your request.

Please note that by completing and returning the Request Form to request for a printed copy of the Current Corporate Communication, you will expressly indicate that you prefer to receive all future Corporate Communication(s)⁽²⁾ of the Company in printed form.

Should you have any queries relating to this notification, please contact Customer Service Hotline of Tricor Investor Services Limited at (852) 2980 1333 from 9:00 a.m. to 5:30 p.m., Monday to Friday (excluding public holidays).

Yours faithfully

China State Construction Development Holdings Limited

Notes:

- (1) This letter is addressed to the non-registered shareholders of the Company. Non-registered shareholder means such person or company whose shares are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications. If you have sold or transferred your shares in the Company, please disregard this letter and the request form overleaf.
- (2) Corporate Communication(s) refer to any document issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual report, summary financial report (where applicable), interim report, summary interim report (where applicable), quarterly report, notice of meeting, proxy form, listing document and circular.

二零二零年十一月二十日

致非登記股東⁽¹⁾：

中國建築興業集團有限公司（「本公司」）的通函連同股東特別大會通告的刊發通知

我司現謹通知 閣下，本公司有關(I)重續與中國建築股份有限公司之持續關連交易及(II)重續與中國建築國際集團有限公司之持續關連交易的通函及股東特別大會通告（「是次公司通訊」）之中、英文版本，現已登載於本公司網站www.cscd.com.hk之「投資者關係」一欄及香港交易及結算所有限公司（「交易所」）網站www.hkexnews.hk。閣下可透過本公司網站及交易所網站瀏覽是次公司通訊。

倘 閣下擬收取是次公司通訊的印刷本，可填妥本通知書背面的申請表格及利用郵寄標籤寄回本公司的股份過戶登記香港分處卓佳證券登記有限公司。當收到 閣下申請，是次公司通訊的印刷本將免費發送予 閣下。

請注意，當 閣下填寫及寄回申請表格以索取是次公司通訊的印刷本後，即表示 閣下確認擬收取本公司日後刊發的所有公司通訊⁽²⁾的印刷本。

倘 閣下對本通知有任何查詢，請於星期一至星期五（公眾假期除外）上午九時正至下午五時三十分致電卓佳證券登記有限公司客戶服務熱線，電話號碼為(852) 2980 1333。

中國建築興業集團有限公司
謹啟

附註：

- (1) 此函件乃向本公司的非登記股東發出。非登記股東指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司所發出通知，希望收到公司通訊。如 閣下已經出售或轉讓所持有的本公司股份，則毋須理會本函件及背面的申請表格。
- (2) 公司通訊指由本公司發出或將予發出以供本公司證券持有人參照或採取行動的任何文件，包括但不限於年報、財務摘要報告（如適用）、中期報告、中期摘要報告（如適用）、季度報告、會議通告、代表委任表格、上市文件及通函。

REQUEST FORM 申請表格

To: **China State Construction Development Holdings Limited**
(the “Company”)
c/o Tricor Investor Services Limited
Level 54, Hopewell Centre
183 Queen’s Road East, Hong Kong

致：中國建築興業集團有限公司
(「本公司」)
經卓佳證券登記有限公司
香港皇后大道東183號
合和中心54樓

I/We would like to receive a printed copy of the Circular together with the Notice of Extraordinary General Meeting and all future Corporate Communication(s)⁽¹⁾ of the Company⁽²⁾.

本人／吾等要求索取本公司的通函連同股東特別大會通告及日後刊發的所有公司通訊⁽¹⁾的印刷本⁽²⁾。

Signature:

簽署：

Date:

日期：

Name:

姓名：

(English)

(英文)

(Chinese)

(中文)

(in block letters) (以正楷填寫)

Contact Phone Number:

聯絡電話：

Notes:

附註：

- (1) Corporate Communication(s) refer to any document issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual report, summary financial report (where applicable), interim report, summary interim report (where applicable), quarterly report, notice of meeting, proxy form, listing document and circular.
公司通訊指由本公司發出或將予發出以供本公司證券持有人參照或採取行動的任何文件，包括但不限於年報、財務摘要報告（如適用）、中期報告、中期摘要報告（如適用）、季度報告、會議通告、代表委任表格、上市文件及通函。
- (2) By completing and returning this Request Form to request for the printed copy of the above corporate communications, you have expressly indicated that you prefer to receive all future Corporate Communication(s) of the Company in printed form.
當閣下填寫及寄回本申請表格以索取上述公司通訊的印刷本後，即表示閣下確認擬收取本公司日後刊發的所有公司通訊的印刷本。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- (i) “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”).
本聲明中所指之「個人資料」具有香港法例第486章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」之涵義。
- (ii) Your supply of Personal Data to the Company is on a voluntary basis and such data will be used for processing your instructions and/or requests as stated in this form. If you fail to provide sufficient information, the Company may not be able to process your instructions and/or requests.
閣下是自願向本公司提供個人資料，該等資料用以處理閣下在本表格上所述的指示及／或要求。若閣下未能提供足夠資料，本公司可能無法處理閣下之指示及／或要求。
- (iii) Your Personal Data will not be disclosed or transferred to any third parties (other than the Company’s registrar and transfer office and/or other companies or bodies for any of the stated purposes) unless it is a requirement to do so by law, for example, in response to a court order or a law enforcement agency’s request.
除非按法例規定，例如應法庭命令或執法機關要求，否則閣下之個人資料將不會披露或轉移予任何第三方（本公司股份過戶登記處及／或其他公司或團體作任何上述之用途除外）。
- (iv) Your Personal Data will be retained for such period as may be necessary for verification and record purposes.
閣下之個人資料將在適當期間保留作核實及記錄用途。
- (v) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Personal Data Privacy Officer of the Company’s registrar and transfer office, Tricor Investor Services Limited, at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong by post.
閣下有權根據《私隱條例》之條文查閱及／或修改閣下個人資料。任何該等查閱及／或修改閣下個人資料之要求均須以書面方式郵寄至本公司股份過戶登記處卓佳證券登記有限公司之個人資料私隱主任，地址為香港皇后大道東183號合和中心54樓。

(Please cut along the dotted line 請沿虛線剪下)

Please cut the mailing label and stick it on an envelope to return the Request Form to us.

No postage stamp is required for local mailing

當閣下寄回申請表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄，閣下無需支付郵費或貼上郵票

MAILING LABEL 郵寄標籤

Tricor Investor Services Limited
卓佳證券登記有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港